2018-2019 NEW MEMBER DATA SHEET **Page 1**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

It is my intention to be a member of the College Club for the 2018-2019 Club year.

**Each member is expected to:**

1) Pay annual dues ($45.00)

2) **Serve on at least one (1) Standing Committee**

3) **Serve on at least one (1) of the Ways and Means Committees**

4) Purchase and/or sell 4 College Club Community Calendars in August/September

5) Purchase at least one ticket to the spring fundraiser, and sell or purchase raffle tickets.

**1) Dues and Registration:**

 **NEW MEMBERS: Please fill out entire box! Referred by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Maiden Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Husband/Partner Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_\_\_

Home Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business Phone if you so desire: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_@\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **.** \_\_\_\_\_\_\_\_\_\_\_\_

Undergraduate Degree (BA, BS, etc.): \_\_\_\_\_\_\_\_\_

College/University for Undergraduate degree: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Birthday: Month: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Day: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**RETURN THIS FORM WITH YOUR DUES CHECK of** $45 Made payable to College Club of FSP**.**

**2) Choose at least one Standing Committee or Standalone Job– Please note your 1st and 2nd choices**

 **Committee Jobs: Standalone (or 2 person) Jobs:**

College Night Hospitality Co-Chairwoman

Membership  Directory Editor/Publisher

Program Banners and advertising Setup at meetings

Scholarship Committee Newsletter Editor/Publisher

Scholarship Dinner Publicity (or Co-Chairs)

December Holiday Party   Webmaster

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**3) Choose at least one Ways and Means Committee or job: Please note your 1st & 2nd choices.**

**Community Calendar** - a Major fundraising event May through October

 **Subcommittees**: Check and/or circle specific areas of interest

* Advertising: (10 people) Deliver letters to past advertisers and possible new advertisers mid-April to early June.

 And Deliver a complimentary calendar to each advertiser in late August.

 (1 person) provide 2 sets of labels for mailing letters to the 30 advertisers

* Production:

(5 people) Call and gather info from community organizations and houses of worship (June)

 (1or 2 people) Gather municipal info for SP and Fanwood (June/early July)

 (1or 2 people) Board of Ed liaison for all monthly school info and Bd. of Ed insert (June/early Jul)

 (1or 2 people) Research holiday dates for next calendar year & monthly layout (late May/early June)

 (1or 2 people) Input and layout of all material for body of calendar (June and July)

 (1or 2 people) Cover design – (May and June)

 (4 - 6 people) Proofreading (Late June, mid-July, late July and early August – 4 days total)

* Marketing (4 - 6 people) Sales – (late August through October)

 (1 person) Publicity – (mid or late August)

* Distribution: (4 - 6 people) Distribute to CC members, libraries and local stores (3rd wk. of Aug to Jan)

 (1 person) Keep records of member and non-member sales

**Spring fundraising Event / Luncheon**

 **Subcommittees**: Check and/or circle specific areas of interest

* Basket Auction – collection/recordkeeping
* Basket Auction – Assembly
* Decorations committee
* Event Ticket chairperson
* 50/50 Raffle Chairperson
* Merchandise Raffle Chairperson
* Program assembly
* Setup - coordinator
* Setup and transportation of baskets
* Silent auction co-chair
* Volunteer coordinator

 **Special Mini-fundraisers**  (Circle one or more)

* Clothing Drive
* Lord & Taylor/other “giveback” programs
* Garage Sale 

**4) Purchase and/or sell 4 College Club Community Calendars**

Calendars are distributed to all members **in August**. Watch for information!

**5) Purchase at least one ticket to the spring fundraiser, and sell or purchase raffle tickets.**

Watch for information in the Winter months!

**6) Interest/Social Committees** —check any you are interested in - (Not required)

Activities and Trips

Book Club

Community Outreach

Ladies Who Dine